

To

The AR (PP)

Please tick () the appropriate box

Please strike out whichever is not applicable

For Use by Project Purchase and Accounts

Accounts: Funds position

Stores

INDENT OK NOT OK

Funds available Yes No

Amount committed Rs

Commitment No.

Commitment Rs. withdrawn on.

Date

SUPDT.IAR (PP)

Date

ACCT./AR (F&A)

Special Remarks:

Approval from Dean / Director: applicable in cases of

- 1) Negative balance in Project I Head of Account
- 2) Reappropriation among Heads of Account
- 3) Combining expenditure from different project
- 4) Project sanctioned but funds not received