

**PROFORMA FOR PURCHASE OF ITEMS ON SINGLE QUOTATION BASIS:**

DESCRIPTION OF THE ITEM:

CATEGORY: EQUIPMENT/COMPONENT/CONSUMABLE/OTHERS

The above item is proposed to be procured on single quotation basis for the following reason:

1. The indented goods are manufactured by M/s. .... and it is required to be certified that the particular firm is only manufacturing the said goods.

2. No other make or model is acceptable for the following reasons:

A.

B.

C.

3. Standardization of the machinery/spare parts/components to be compatible with the set of existing equipments (The details of the existing equipment must be provided). In this case a certificate mentioning that name of the machinery/spare parts/components required with the name of the original equipment procured from the same firm is also required to be enclosed.

The detailed Technical justification has also to be enclosed with the proforma.

**Signature and designation of  
The end user**

**Signature and seal of the  
Head of the department/centre**