

**INDENT No.**

Dept.	Year	Sl.No.	SPLX/SPIX

Date: \_\_\_\_\_

This Dept. requires the items shown in Purchase Schedule(s) for the Project: \_\_\_\_\_

**CATEGORY**

**INDIGENOUS**

**IMPORT**

ITEM/s

**MODE OF SELECTION:** Qtns. / Tenders Called for

From       Responded       Regreted       Not Responded

LOWEST QTN.

\*Sl.No.....

HIGHER

\*Sl.No.....

ONLY FIRM / SINGLE QTN.

\*Sl.No.....

GOI / ST.GOV'T. UNDERTAKING

\*Sl.No.....

MFGR/MONOPOL Y/PROPRIETORY

\*Sl.No.....

REPEAT ORDER

\*Sl.No.....

RATE CONTRACT: CHEMICALS / GLASSWARE/  
COMPUTER WITH ACCESSORIES

\*Sl.No.....

DEFERRED

\*Sl.No.....

(as per Com. Stt.)

**THE COST:** Comes to Rs...../- in foreign currency \$ £ € Yen /.....

and ..... % to be provided for other charges to arrive at commitments Incl. Excl. of

Agency commission ST. SC & ED and other incidentals.

**BUDGET DETAILS:**

EQUIPMENT    CONSUMABLES    CONTINGENCIES    COMPONENTS    OTHERS

a) PROVISION    Rs .....

b) EXPENSES    Rs .....

c) INDENT COST    Rs .....

d) BALANCE    Rs .....

**TERMS OF PAYMENT:**

PAYMENT AFTER RECEIPT OF GOODS

LETTER OF CREDIT D SIGHT DRAFT

PAYMENT AGAINST DELIVERY

SIGHT DRAFT

ADVANCE PAYMENT .....%

THROUGH BANK

Terms of payment approved and the expenditure SANCTIONED. Procurement is covered by the sanction of the SPONSORS.

**DECLARATION:**

I    have    do not have    financial interest in the company receiving the order.

**SIGNATURE**.....

**NAME: PROF./DR.** .....

PROJECT CO-ORDINATOR